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SUBMIT DIRECTLY TO THE OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING

Purpose of Amendment (describe the reason for amending original submission): The purpose of the amendment is to submit the RE-1 form.


(Signature of Traveler)

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EMPLOYEE PRE-TRAVEL AUTHORIZATION

Date/Time Stamp:

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220**. Incomplete and late travel submissions will **not** be considered or approved. This form **must** be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

ETHIC AUG 8'19AM11:19

Name of Traveler: Mike Henry
Employing Office/Committee: Senator Tim Kaine
Private Sponsor(s) (list all): The Pew Charitable Trusts
Travel date(s): September 13th, 2019 -September 15th, 2019
*Note: If you plan to extend the trip for any reason you **must** notify the Committee.*
Destination(s): Annapolis, MD


Explain how this trip is specifically connected to the traveler's official or representational duties:

As Chief of Staff my role consists of having strong management and leadership skills which this conference will focus on. This trip will also have various speakers that will focus on how to successfully interact with the Senator and resolving issues with our partners across the aisle which also connect directly to my duties.

Name of accompanying family member (if any): Danyel Henry
Relationship to Employee: ☒ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

8/8/19
(Date)


(Signature of Employee)

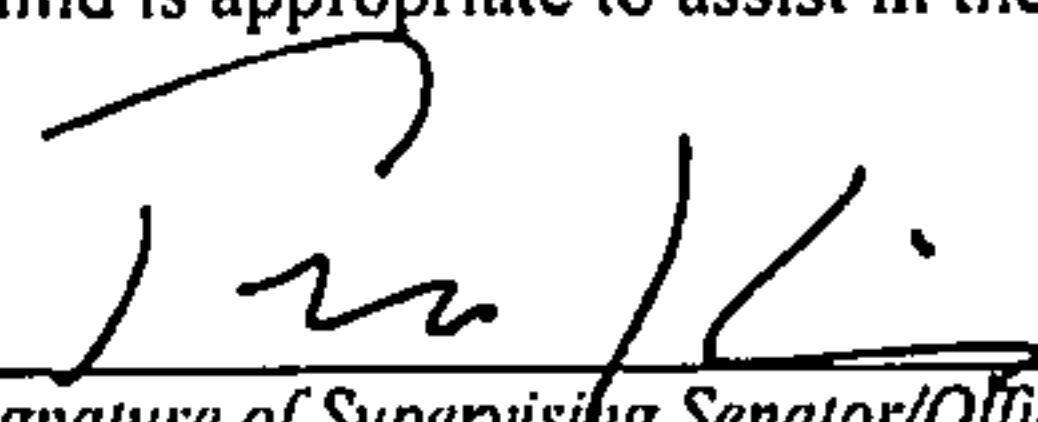
TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, Tim Kaine hereby authorize Mike Henry
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☒

8/8/19
(Date)


(Signature of Supervising Senator/Officer)